

**Humanitarian Financing Task Team (HFTT)  
Detailed Work Plan  
January 2014-December 2015  
*Date updated: 14 March 2014***

*This Work Plan should be read in conjunction with the description on the IASC priority (“one-pager”) and the Task Team’s Terms of Reference.*

<b>Objective 1: Adequate humanitarian financing, which is context appropriate, is accessible to operational organisations on the ground</b>					
<b>Activities</b>	<b>Focal Points</b>	<b>Timeframe</b>	<b>Priority</b>	<b>Complementarity</b>	<b>Status</b>
<b>Pooled Funds</b>					
1. Formalise links between the HFTT and the Pooled Fund Working Group (PFWG) and ensure the HFTT prepares collectively in advance of PFWG meetings	Lead: co-chairs, OCHA/FCS	End Feb 2014	High		PFWG agenda will be discussed at HFTT Draft revised PFWG TORs include membership of HFTT co-chairs
2. Conduct a stock-taking exercise to identify challenges to access country-based pooled funds and identification of which challenges can be tackled by the HFTT	Lead: OCHA/FCS and ICVA Contributors: FAO, Start Network, World Vision, OCHA/CERF, IOM	Q 1-2, 2014	High	<b>[potentially, if COTER becomes a greater issue for CBPFs:] Principled Humanitarian Action TT</b> Work stream C (COTER), Objective 1 (coordination and operational improvements), Task 1: COTER tool kit and	

				guidance; Task 3: COTER info note for IASC members; Task 4: IASC Principals' statement Work stream C (COTER), Objective 2 (outreach and advocacy), Task 1: workshop on US HAFA bill; Task 3: engagement with HFTT	
3. Identify best practices in the visibility of CERF's contribution to humanitarian response	Lead: OCHA/CERF Contributors: ICVA, CAFOD, NRC	Q3, 2014	High		
4. Explore options for aligning pooled fund (CHF and CERF) reporting in SRP countries:					
a. Respective pooled fund secretariats to identify commonalities and differences in reporting requirements and, if applicable, identify possible opportunities for streamlining reporting in the context of SRPs.	8a) Lead: OCHA/CERF, OCHA/FCS, OCHA/SRP Contributors: IOM	Q3, 2014	High		
b. If required, IASC agencies via HFTT to develop common messaging to donors reinforcing proposed changes (dependent on outcome of activity 8a.)	8b) Lead: OCHA Contributors: SCHR, WFP, UNMAS, UNFPA, IOM, OCHA/FCS	Q3, 2014			

<b>Partnerships</b>					
5. Produce an options paper investigating the feasibility of a humanitarian “HACT-type” (Harmonised Cash Transfer) mechanism/harmonised ex-ante risk assessment process	Lead: OCHA/FCS and Mercy Malaysia Contributors: FAO, UNFPA	Q2, 2014	Low	<b>Principled Humanitarian Action TT</b> Work stream D (Risk Management), Objective 1 (strengthened risk management), Task 1: compendium of risk management structures; Task 2: review of joint RM structures; Task 3: link to HFTT and others	On hold
6. Review good practices in UN-NGO partnership agreements	Lead: UNICEF and InterAction Contributors: NRC, World Vision, WHO, UNHCR, Handicap International, OCHA/CERF, OCHA/FCS	Q3, 2014	High		
<b>Future Funding</b>					
7. Commission a scoping study on future funding possibilities for humanitarian action	Lead: Start Network and CAFOD Contributors: FAO, World Vision	Q1, 2014 to identify willing partner; complete study by end of Q4, 2014	High	<b>Principled Humanitarian Action TT</b> Work stream C (COTER), Objective 2 (outreach and advocacy), Task 1: workshop on US HAFA bill; Task 3: engagement with HFTT <b>Preparedness and</b>	Draft TORs developed

				<p><b>Resilience TT</b> Objective 1 (guidance and tools), Activity 4: model for IASC response capability Objective 3 (engagement and advocacy), Activity 2: preparedness and resilience messages for post-2015 agenda</p> <p><b>AAP/PSEA TT</b> Objective 2 (advocacy with donors), Activity 2: 1-pager on PSEA good practices for donors, Activity 3: get AAP/PSEA on GHD agenda Objective 4 (WHS), Activity 1: AAP on WHS agenda; Activity 2: GA resolution on AAP</p>	
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<b>Objective 2: Re-negotiate donor requirements on conditions that contribute to reducing the burden</b>					
<b>Activities</b>	<b>Focal Points</b>	<b>Timeframe</b>	<b>Priority</b>	<b>Complementarity</b>	<b>Status</b>
1. Identify top five donor conditions from which agencies suffer (e.g. earmarking, disbursement rates, counter-terrorism regulations, visibility etc.) and develop agreed IASC/HFTT position/common messaging on potential changes around donor conditions	Lead: UNFPA Contributors: UNHCR, WFP, InterAction, UNFPA, DARA, NRC, SCHR, World Vision, UNICEF, Handicap International, IOM, OCHA/FCS Link: Principled Humanitarian Action Task Team	Q4, 2014	High	<b>Principled Humanitarian Action TT</b> Work stream C (COTER), Objective 1 (coordination and operational improvements), Task 1: COTER tool kit and guidance; Task 3: COTER info note for IASC members; Task 4: IASC Principals' statement Work stream C (COTER), Objective 2 (outreach and advocacy), Task 1: workshop on US HAFA bill; Task 3: engagement with HFTT	
<b>Objective 3: Contribute to aid effectiveness by reducing the humanitarian/development divide</b>					
Overall Lead for Objective 3: FAO and UNDP; link: Preparedness and Resilience Task Team					
<b>Activities</b>	<b>Focal Points</b>	<b>Timeframe</b>	<b>Priority</b>	<b>Complementarity</b>	<b>Status</b>
1. a. Review and compile key messages on preparedness financing emerging from IASC/ODI 'Dare to Prepare' study for IASC Principals <u>Output:</u> Joint statement and key messages on preparedness financing for IASC Principals	Lead: FAO and WHO Contributors: UNDP, UNICEF, the World Bank, CAFOD	Q1, 2014	High	Key messages drafted, comments compiled. Revised draft to be circulated for distribution by WHO ASG Dr. Aylward to the Principals	1. a. Review and compile key messages on preparedness financing emerging from IASC/ODI 'Dare to

<p>1. b. Implement the recommendations in the report 'Dare to Prepare', identifying possible synergies with ongoing studies and processes such as:</p> <ul style="list-style-type: none"> <li>a) Funding at the Sharp End by Lydia Poole/CAFOD</li> <li>b) Saving Lives Today and Tomorrow: Managing Risks OCHA Policy Study</li> <li>c) Disaster Response Dialogue – Study on humanitarian financing to disaster-affected governments ICVA, SDC, OCHA, IFRC</li> </ul> <p><u>Output:</u> Recommendations (which were endorsed at the IASC WG) of the Dare to Prepare report implemented</p>				<p>Initial discussions with OCHA FCS and UNDP MPTF office regarding inclusion of preparedness financing in country based pooled funds and the establishment of a fund, respectively.</p> <p>TT members to participate in closed workshop hosted by OCHA for Launch of Saving Lives to identify possible synergies</p>	<p>Prepare' study for IASC Principals <u>Output:</u> Joint statement and key messages on preparedness financing for IASC Principals</p> <p>1. b. Implement the recommendations in the report 'Dare to Prepare', identifying possible synergies with ongoing studies and processes such as:</p> <ul style="list-style-type: none"> <li>a) Funding at the Sharp End by Lydia Poole/CAFOD</li> <li>b) Saving Lives Today and Tomorrow: Managing Risks OCHA Policy</li> </ul>
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					Study c) Disaster Response Dialogue – Study on humanitarian financing to disaster-affected governments ICVA, SDC, OCHA, IFRC <u>Output:</u> Recommendations (which were endorsed at the IASC WG) of the Dare to Prepare report implemented
2. Review of Strategic Response Plans (SRPs) that have a resilience element to identify critical funding gaps and dependencies on development funding <u>Output:</u> Elaboration of an open letter to OECD DAC, IFIs, and UN system, from Principals identifying critical funding gaps and dependencies on development funding	Lead: OCHA/CASS Contributors: UNMAS, FAO, InterAction, World Bank	Aug/Sept 2014	High	<b>Preparedness and Resilience TT</b> Objective 2 (humanitarian contribution to resilience), all tasks	
3. Develop and implement advocacy plan of action to disseminate key	Lead: FAO, UNDP, Contributors: WHO,	Q3, 2014	Medium	<b>Principled Humanitarian Action TT</b>	

<p>messages to humanitarian and development donors emerging from the following external processes (the advocacy plan of action may include joint missions, social media, conferences, identification of champions, UNDG, etc.):</p> <p>a) Engage with risk and resilience study of OECD DAC (contact point: Rachel Scott, OECD-DAC)</p> <p>b) Participate in the Chief Executive Board (CEB) study on joint humanitarian-development agendas, which uses resilience as the entry point (contact point: Laetitia Arnault, CEB Secretariat)</p> <p><u>Output:</u> Development of an Advocacy Plan of Action, with identifiable milestones and its implementation</p>	<p>UNFPA (sub-activity b), CAFOD (sub-activity a), InterAction (sub-activity a), World Bank</p>		<p>Work stream D (Risk Management), Objective 1 (strengthened risk management), Task 1: compendium of risk management structures; Task 2: review of joint RM structures; Task 3: link to HFTT and others</p> <p><b>Preparedness and Resilience TT</b></p> <p>Objective 1 (guidance and tools), Task 1: guidance on IASC ERP approach; Task 3: Index for Risk Management</p> <p>Objective 3 (engagement and advocacy on preparedness and resilience), both tasks</p>	
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<b>Cross-cutting Objective 4: Improve transparency through strengthening empirical knowledge base on funding flows (in and out)</b>					
<b>Activities</b>	<b>Focal Points</b>	<b>Timeframe</b>	<b>Priority</b>	<b>Complementarity</b>	<b>Status</b>
1. Explore synergies between the International Aid Transparency Initiative (IATI), the UN Transparency Working Group, and the IASC Humanitarian Financing Task Team, and make recommendations to IASC agencies and donors	Lead: OCHA/FTS Contributors: FAO, UNDP	end-2014	Medium		
2. Convene technical sub-group and agree on three concrete steps to improve IASC reporting to FTS, including possible adaptations required by changes in the Humanitarian Programme Cycle.	Lead: OCHA/FTS Contributors: UNFPA, WFP, UNHCR, UNICEF, IOM	Q3, 2014	High		
3. Create online inter-agency repository on humanitarian financing studies and analyses	OCHA/FTS and IASC secretariat to discuss possibilities	Q1, 2015	Medium	<b>Preparedness and Resilience TT</b> Objective 1 (guidance and tools), Task 2: IASC Early Warning/Early Action reports; Task 3: Index for Risk Management	

**Cross-Cutting across the Work Plan:**

- Determine which issues to take to donors/GHD counterparts as a follow up to the invitation to link with the GHD, particularly on GHD's Humanitarian Financing Work Stream. Lead: co-chairs.
- World Humanitarian Summit

**Modalities/Standing Items of the Task Team Monthly Meetings:**

- **Schedule:**
  - Third Wednesday of every month (starting in February 2014)
  - Usual time 10:00 NY/16:00 Geneva (to be changed when bringing in colleagues in Asia)
- **Focus of Meetings:**
  - 1) Work Plan Progress** – based on activities on-going at the time of the meeting
  - 2) Updates/Links with Other Groups/Processes** – regular updates for feedback and engagement when necessary/appropriate on the following:
    - i. **Hybrid Group/HPC Group (OCHA responsible at meetings)**
      - ↳ Monitoring/reporting
      - ↳ Activity costing
      - ↳ Indicators
    - ii. **Strategic Response Plan (SRP) Consultative Group** [name still tbd] *(OCHA responsible at meetings)*
    - iii. Regular analysis and briefing on country-based pooled funds, CERF, and country-level funding (SRP) trends *(OCHA responsible at meetings)*
  - 3) Information Sharing/Upcoming Research and Analysis (Everyone in HFTT to share/engage)**
    - Regular, proactive engagement and discussion of ongoing and upcoming research and analysis *(Everyone on monthly calls)*
    - Where possible, to avoid the monthly meetings becoming too focused on information sharing, relevant information is to be shared, in writing, at *least 3 days in advance* of meetings *(co-chairs responsible to remind HFTT well in advance of meetings)*