

27<sup>th</sup> floor, Conference Room (S-2727) UN Secretariat  
Entrance on First Avenue and 46<sup>th</sup> Street

**ANNOTATED AGENDA**

**MONDAY, 21 MARCH 2016**

**8:30 – 09:00**      **ARRIVAL** (*coffee served*)

**09:00 – 09:15**      **SESSION I**  
**WELCOME TO ALL MEMBERS**

**Objective:**      An overview of the meeting and review the agenda

**Chair:**      Ambassador Manuel Bessler

**Speakers:**      Ambassador Bessler  
ERC Stephen O'Brien  
Ms. Lisa Doughten (Chief of the CERF secretariat)

**09:15 – 10:30**      **SESSION II**  
**UPDATE ON THE USE AND MANAGEMENT OF CERF**

**Objective:**      Provide a strategic overview of CERF: The use, management and operations of the Fund

**Expected outcome:**      *A shared understanding of the use and management of CERF and the Fund's position within recent humanitarian developments*

**Documents:**

- Recommendations and Conclusions, CERF Advisory Group meeting of 27 and 28 October 2015 - A/70/615 (A, E, F, R, S)
- General Assembly Resolution - Strengthening of the Coordination of Emergency Humanitarian Assistance of the United Nations - A/RES/70/106 (A, E, F, R, S)
- Central Emergency Response Fund: Report of the Secretary-General - A/70/96 (A, E, F, R, S)
- Recipients of CERF funds 2016 as at 2 March 2016
- Recipients of CERF funds 2006 – 2016 at 2 March 2016

**Chair:**      Ambassador Bessler

**Speaker:**      ERC Mr. O'Brien

**10:30 – 10:45**      **COFFEE BREAK**

**10:45 – 11:40**

**SESSION III  
CERF FIT FOR THE FUTURE**

**Objective:**

In the context of the World Humanitarian Summit (WHS), discuss the recommendation proposed in the Secretary-General's Report for the WHS to expand CERF to \$1billion by 2018

**Expected outcome:** *Guidance and advice on a roadmap to increase CERF's funding target*

**Documents:**

- One Humanity, Shared Responsibility: Report of the Secretary-General for the World Humanitarian Summit, United Nations - A/70/709 (A, E, F, R, S)
- A CERF for the Future: Discussion Paper

**Chair:**

Ambassador Bessler

**Speakers:**

ERC Mr. O'Brien  
Ms. Doughten

**11:40 – 11:50**

**PHOTO OPPORTUNITY WITH SECRETARY-GENERAL BAN KI-MOON**

**11:50 – 14:30**

**SESSION IV  
RESOURCE MOBILISATION, ADVOCACY AND COMMUNICATIONS,  
*including working lunch***

**Objective:**

To provide an overview of CERF's resource mobilisation approach covering donor engagement, advocacy and communication plan for 2016, including an update on innovative financing

**Expected outcome:** *Guidance on way forward in reaching the General Assembly annual funding target of US\$450 million for 2016*

**Documents:**

- \$1 Billion CERF: Building Blocks for an Advocacy and Engagement Strategy
- 2016 Resource Mobilisation and Communications Approach
- Advocacy and Engagement Plan as of 15 March 2016
- Donor Engagement Plan as of 15 March 2016
- Contributions to CERF 2016 *as at 2 March 2016*
- Contributions to CERF: 2006 – 2016 *as at 2 March 2016*

**Chair:**

Ambassador Bessler

**Speakers:**

ERC Mr. O'Brien  
Ms. Doughten  
Mr. Robert Filipp, President of the Innovative Finance Foundation

**14:30 – 15:30**

**SESSION V  
PERFORMANCE AND POLICY ISSUES**

**Objective:**

**Discuss key CERF performance and policy issues, including**

1. Presentation and discussion of CERF SOP for Managing Fraud Cases
2. Briefing on reported cases of potential fraud under CERF grants
3. Key trends and findings from RC/HC CERF report analysis 2014
4. CERF monitoring guidance for field staff

**Expected outcome:** *Advisory Group discusses key performance and policy issues, reviews and evaluations and provides advice on the way forward*

**Documents:**

- Standard Operating Procedures - Central Emergency Response Fund Handling of Potential Fraud with CERF Funds – December 2015
- Communicating the Fraudulent Use of CERF Funds - Guidance Note – July 2015
- Analysis of performance data from Resident/Humanitarian Reports - 2014
- CERF Guidance: Monitoring of CERF Allocations
- Updated CERF Risk Action Plan (for information)

**Chair:** Ambassador Bessler

**Speakers:** Ms. Doughten

**15:30 – 15:45** **COFFEE BREAK**

**15:45 – 17:30** **SESSION VI**  
**INTER-AGENCY DISCUSSION**

**Objective:** An opportunity for the Advisory Group members to interact with the IASC partners<sup>1</sup> represented in the humanitarian financing working group to discuss the following issues:

1. Agencies' experience and challenges with the use of CERF funds
2. Sub-granting and forward disbursements of CERF funds, and the potential misuse of funds/fraud

**Expected outcome:** *Shared understanding of agencies' experiences and challenges with the use of CERF funds*

**Documents:**

- Analysis of performance data from Resident/Humanitarian Reports – 2014
- Standard Operating Procedures - Central Emergency Response Fund Handling of Potential Fraud with CERF Funds
- Communicating the Fraudulent Use of CERF Funds - Guidance Note – July 2015

**Chair:** Ambassador Bessler

**Speakers:** IASC Humanitarian Financing Task Team members  
Mr. Omar Abdi, Deputy Executive Director, UNICEF

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<sup>1</sup> IASC partners within the Humanitarian Financing Working Group include the UN, UN agencies, funds and programmes and NGOs – both international and national.

Mr. Amir Mahmoud Abdulla, Deputy Executive Director, WFP

**18:30 – 20:00**

**RECEPTION - 1 Dag Hammarskjold Plaza, 885 Second Avenue, 28<sup>th</sup> floor**

Hosted by the United Kingdom Permanent Representative to the United Nations His Excellency, Mr Matthew Rycroft

## **TUESDAY, 22 MARCH 2016**

**08:45 – 09:00**

**ARRIVAL (coffee served)**

**09:00 – 10:30**

**SESSION VII**

**PERFORMANCE AND POLICY ISSUES (continues)**

**Objective:**

Discuss key CERF performance and policy issues, including

1. Findings from the review of CERF's response to South Sudan crisis
2. Findings from the review of CERF's response to Syria crisis
3. Experience with using updated Indicators from the CERF Performance and Accountability Framework (PAF)

**Expected outcome:**

*Advisory Group discusses key performance and policy issues, reviews and evaluations and provides advice on the way forward*

**Documents:**

- Independent review of the value added of CERF in the South Sudan crisis
- Independent review of the value added of CERF in the Syria crisis
- Revised Performance and Accountability Framework Indicators

**Chair:**

Ambassador Bessler

**Speakers:**

Mr. Glyn Taylor (Independent Consultant)

Mr. Jock Baker (Independent Consultant)

**10:30 – 11:45**

**COFFEE BREAK**

**11:45 – 13:30**

**SESSION VIII**

**WRAP-UP**

**Objectives:**

Agreement on the main Draft Conclusions and Recommendations to the Secretary-General, the Advisory Group 2016 - 2017 work plan. Election of Vice-Chair

**Document:**

Advisory Group work plan 2016 - 2017

**Chair:**

**Ambassador Bessler  
CERF Advisory Group**