

**CERF Advisory Group Meeting – 5-6 December 2019**  
**Permanent Mission of Ireland - 885 Second Avenue**  
**(One Dag Hammarskjöld Plaza), New York**  
**ANNOTATED AGENDA**  
[Thursday, 5 December 2019](#)

8:30 – 9:15	<b>SESSION I (New members only)</b>	
	<b>WELCOME AND INTRODUCTION TO CERF FOR NEW MEMBERS</b>	
	<b>Objective:</b>	<ul style="list-style-type: none"> <li>• Welcome new members</li> <li>• Provide an introduction to CERF</li> </ul>
	<b>Chair:</b>	<ul style="list-style-type: none"> <li>• Advisory Group (AG) Chair, Ms. Alison Milton</li> </ul>
	<b>Speakers:</b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> <li>• Director Humanitarian Financing and Resource Mobilization Division (HFRMD), Ms. Lisa Carty</li> <li>• Chief Pooled Fund Management Branch (PFMB), Ms. Lisa Doughten</li> </ul>
	<b>Documents:</b>	<ul style="list-style-type: none"> <li>• CERF AG Terms of Reference</li> <li>• Briefing documents for new members</li> </ul>
9:15 – 9:30	<b>ARRIVAL (remaining members) Coffee Served</b>	
9:30 – 10:00	<b>SESSION II</b>	
	<b>WELCOME TO MEMBERS</b>	
	<b>Objective:</b>	<ul style="list-style-type: none"> <li>• Review recommendations and conclusions from previous meeting</li> <li>• Provide an overview of meeting agenda</li> </ul>
	<b>Chair:</b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> </ul>
	<b>Speakers:</b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> <li>• Director HFRMD, Ms. Lisa Carty</li> </ul>
	<b>Documents:</b>	<ul style="list-style-type: none"> <li>• Agenda</li> <li>• Recommendations and Conclusions June 2019 Meeting</li> <li>• Summary Note June 2019 Meeting</li> </ul>
10:00 – 11:30	<b>SESSION III</b>	
	<b>COMMUNICATING ON POTENTIAL FRAUDULENT USE OF CERF FUNDS</b>	
	<b>Objective:</b>	<ul style="list-style-type: none"> <li>• Brief on cases of fraud with CERF funds as reported by recipient agencies, including new cases since the Advisory Group's previous meeting</li> <li>• Discuss how recipient agencies of CERF funding address issues of fraud and identify if CERF funding is impacted</li> <li>• Receive update from UNICEF's Director, Internal Audit and Investigation Mr. Stephen Zimmermann</li> </ul>

		and UNFPA’s Director, Office of Audit and Investigation Services Ms. Fabienne Lambert on efforts to identify CERF relevant cases and report on these to CERF
	<b><u>Guiding Questions:</u></b>	<ul style="list-style-type: none"> <li>• <i>How do recipient agencies handle potential cases of fraud with CERF funds and report these to CERF?</i></li> <li>• <i>What challenges, if any, are being faced by agencies in identifying potential cases of fraud? Are there any particular challenges in identifying fraud in CERF funds? Are the same fraud detection standards applied to all funds?</i></li> <li>• <i>What progress is being made by recipient agencies to strengthen their ability to identify potential cases of fraud and determine if CERF funds are involved in such cases?</i></li> <li>• <i>What are the key issues in the UN system that need to be addressed to advance on addressing issues of fraud?</i></li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> </ul>
	<b><u>Speakers:</u></b>	<ul style="list-style-type: none"> <li>• Chief PFMB, Ms. Lisa Doughten</li> <li>• UNFPA Director of the Office of Audit and Investigation Services, Ms. Fabienne Flambert</li> <li>• UNICEF Director of the Internal Audit and Investigations Office, Mr. Stephen Zimmermann</li> </ul>
	<b><u>Documents:</u></b>	<ul style="list-style-type: none"> <li>• Second 2019 Donor Update on Cases of Potential Fraudulent Use of CERF Funds</li> <li>• Overview of Potential Fraud Cases Reported</li> </ul> <p><i>Earlier shared background documents:</i></p> <ul style="list-style-type: none"> <li>• Communicating the Fraudulent Use of CERF Funds</li> <li>• June 2019 Update on Fraud Cases</li> </ul>
<b>11:30 – 12:15</b>	<b>SESSION IV</b>	
	<b>UPDATE ON THE USE AND MANAGEMENT OF CERF</b>	
	<b><u>Objective:</u></b>	<ul style="list-style-type: none"> <li>• Brief on CERF allocations since previous AG meeting, including: <ul style="list-style-type: none"> <li>○ Main Rapid Response allocations</li> <li>○ Underfunded Emergencies (UFE) window: 2<sup>nd</sup> 2019 UFE round, including methodology and advocacy efforts</li> </ul> </li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> </ul>
	<b><u>Speakers:</u></b>	<ul style="list-style-type: none"> <li>• Chief PFMB, Ms. Lisa Doughten</li> </ul>
	<b><u>Documents:</u></b>	<ul style="list-style-type: none"> <li>• 2019 Allocation Table</li> <li>• 2006-2019 Allocation Table</li> <li>• CERF UFE Technical Methodology</li> <li>• Infographic: 2<sup>nd</sup> 2019 UFE Round</li> <li>• Infographic: Financing Across the Nexus</li> </ul>

12:15 – 13:15	<b>INFORMAL LUNCH (with group photo)</b>	
13:15 – 14:45	<b>SESSION V RESOURCE MOBILIZATION</b>	
	<b><u>Objective:</u></b>	<ul style="list-style-type: none"> <li>• Provide CERF 2019 income update and analysis of funding trends</li> <li>• Provide update on resource mobilization and advocacy efforts, including:                             <ul style="list-style-type: none"> <li>○ Expectations for CERF HLPE and feedback from CERF AG members on peer-to-peer efforts in lead-up to the conference</li> <li>○ Update on donor visibility efforts</li> </ul> </li> <li>• Discuss engagement of the CERF AG members in resource mobilisation efforts for the CERF</li> </ul>
	<b><u>Guiding Questions:</u></b>	<ul style="list-style-type: none"> <li>• <i>How can Advisory Group members support outreach, advocacy and CERF resource mobilization efforts over the next six months?</i></li> <li>• <i>What factors influence donor decisions with respect to CERF funding?</i></li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> </ul>
	<b><u>Speakers:</u></b>	<ul style="list-style-type: none"> <li>• Chief Partnerships and Resource Mobilization Branch (PRMB), Ms. Marcy Vigoda</li> </ul>
	<b><u>Documents:</u></b>	<ul style="list-style-type: none"> <li>• CERF Annual Report</li> <li>• CERF Calendar of Events</li> <li>• Visibility Infographics</li> </ul>
14:45 – 15:00	<b>COFFEE</b>	
15:00 – 16:30	<b>SESSION VI POLICY ISSUES AND STRATEGIC CERF INITIATIVES</b>	
	<b><u>Objective:</u></b>	<ul style="list-style-type: none"> <li>• Update on planned review of the of the Life-Saving Criteria (LSC)</li> <li>• Discuss progress on recent strategic CERF initiatives with the Advisory Group, including the four priority areas announced by the USG/ERC in early 2019, and the multiyear pilot grant for Cox’s Bazaar</li> <li>• Update the Advisory Group on plans for reviews under the CERF Performance and Accountability Framework</li> </ul>
	<b><u>Guiding Questions:</u></b>	<ul style="list-style-type: none"> <li>• <i>What is the purpose of the LSC update?</i></li> <li>• <i>What have we learnt in implementing the four priority areas in CERF’s grant processes so far?</i></li> <li>• <i>What have we learnt from the CERF multiyear grant pilot for Cox’s Bazaar so far?</i></li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair Ms. Alison Milton</li> </ul>
<b><u>Speakers:</u></b>	<ul style="list-style-type: none"> <li>• Director HFRMD, Ms. Lisa Carty</li> <li>• Chief PFMB, Ms. Lisa Doughten</li> <li>• Chief CERF, Mr. Michael Jensen</li> </ul>	

	<b><u>Documents:</u></b>	<ul style="list-style-type: none"> <li>• Background Paper on Multiyear Allocations</li> <li>• Update on Life-Saving Criteria Revision Process</li> </ul> <p><i>Earlier shared background documents:</i></p> <ul style="list-style-type: none"> <li>• Strategic Initiatives in 2019</li> </ul>
<b>16:30 – 17:30</b>	<b>SESSION VII</b>	
	<b>MEMBERS CLOSED SESSION</b>	
	<b><u>Objective:</u></b>	<ul style="list-style-type: none"> <li>• In a session for Advisory Group members only, discuss issues arising from day one and topics to raise with USG/ERC, Mr. Mark Lowcock</li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> </ul>
	<b><u>Documents:</u></b>	<ul style="list-style-type: none"> <li>• CERF Advisory Group Terms of Reference</li> <li>• CERF Advisory Group Roles and Responsibilities</li> </ul>
<b>18:00 – 19:30</b>	<b>RECEPTION</b>	
	<b>Hosted by the Permanent Mission of Ireland to the United Nations at 21<sup>st</sup> floor, 885 Second Avenue (One Dag Hammarskjöld Plaza), New York</b>	

**FRIDAY, 6 DECEMBER 2019**

<b>8:45 – 9:00</b>	<b>ARRIVAL (coffee served)</b>	
<b>9:00 – 10:00</b>	<b>SESSION VIII</b>	
	<b>INTEGRATION OF PRIORITY AREAS</b>	
	<b><u>Objective:</u></b>	<ul style="list-style-type: none"> <li>• Through discussion with RC/HCs, gain a better understanding of how the inclusion of the four priority areas have been considered and integrated into the humanitarian response in concerned countries</li> </ul>
	<b><u>Guiding Questions:</u></b>	<ul style="list-style-type: none"> <li>• <i>How were the four priority areas considered and integrated into the CERF-funded response?</i></li> <li>• <i>Did the request for consideration of the four priority areas lead to an increased focus on, and visibility of the four priority areas in the humanitarian response in-country?</i></li> <li>• <i>Did the increased focus help leverage additional resources for the four priority areas from other funding sources?</i></li> <li>• <i>Did the increased focus on, and consideration of the four priority areas lead to qualitative improvement of agencies' programming in support of the four areas?</i></li> <li>• <i>What has been the learning to date?</i></li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair Ms. Alison Milton</li> </ul>
	<b><u>Speakers:</u></b>	<ul style="list-style-type: none"> <li>• USG/ERC, Mr. Mark Lowcock</li> <li>• RC/HC for Cameroon, Ms. Allegra Baiocchi</li> <li>• RC/HC for Ukraine, Ms. Osnat Lubrani</li> </ul>
	<b><u>Documents:</u></b>	<ul style="list-style-type: none"> <li>• Grant Reports Cameroon and Ukraine</li> <li>• Q&amp;As Four Priority Areas</li> <li>• Overview of UFE Recipient Countries 2019</li> </ul>

<b>10:00 – 12:00</b>	<b>SESSION IX</b>	
	<b>CERF’S ROLE IN THE HUMANITARIAN LANDSCAPE</b>	
	<b><u>Objective:</u></b>	<ul style="list-style-type: none"> <li>• Discuss CERF’s role in the humanitarian landscape with the ERC</li> <li>• Provide feedback to the ERC on the discussion in the member-only session on Day 1 and discuss prioritized topics</li> <li>• Gain perspectives from AG members in CERF recipient countries on the role of CERF</li> </ul>
	<b><u>Questions:</u></b>	<ul style="list-style-type: none"> <li>• <i>What role does the CERF play in supporting humanitarian responses in concerned countries?</i></li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> </ul>
	<b><u>Speakers:</u></b>	<ul style="list-style-type: none"> <li>• USG/ERC, Mr. Mark Lowcock</li> <li>• Advisory Group member, Dr. Mairo Mandara</li> <li>• Advisory Group member, Ms. Rahmawati Husein</li> </ul>
	<b><u>Documents:</u></b>	<ul style="list-style-type: none"> <li>• Grant Reports Nigeria and Indonesia</li> </ul>
<b>12:00 – 12:30</b>	<b>SESSION X</b>	
	<b>WRAP UP</b>	
	<b><u>Objective:</u></b>	<ul style="list-style-type: none"> <li>• Agree on the main draft conclusions and recommendations to the Secretary-General</li> </ul>
	<b><u>Chair:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> </ul>
	<b><u>Speakers:</u></b>	<ul style="list-style-type: none"> <li>• AG Chair, Ms. Alison Milton</li> <li>• Chief PFMB, Ms. Lisa Doughten</li> </ul>